

## INTERNAL AND EXTERNAL ADVERTISEMENT

### VACANCY: SENIOR FINANCIAL CONTROL AND REPORTING ACCOUNTANT

The Office of the Ombud for Financial Services Providers (FAIS Ombud) was established by the Financial Advisory and Intermediary Services Act, 37 of 2002 (FAIS Act). Its objective is to consider and dispose of complaints in a procedurally fair, informal, economical and expeditious manner and by reference to what is equitable in all circumstances. The FAIS Ombud's offices are located in the east of Pretoria in Gauteng.

The FAIS Ombud seeks to appoint the following:

**Financial Control and Reporting Manager** to provide support and effective functioning in the office of the Ombud in the successful execution of the FAIS Ombud Strategic Finance objectives.

#### Key Responsibilities:

- Preparation of Annual Financial Statements in line with GRAP and National Treasury Requirements;
- Preparation of National Treasury Financial Reporting Template;
- Preparation of Estimates of National Expenditure (ENE) and Medium Term Expenditure Framework (MTEF) as required by National Treasury;
- Preparation of internal budget forecasts and cash flow projections;
- Monitor and ensure adequate and timely identification and compliance with all accounting prescripts and guidance, providing appropriate interpretation and memorandums that document application and assumptions to be considered in clear, logical and comprehensive manner;
- Communicate and explain accounting issues to the CFO including capacitation of current finance staff on reporting requirements;
- Manage communications with external auditors and internal auditors on financial statements and accounting issues, internal audit function and other related matters ensuring the entity's decisions on financial matters are adequately communicated;

Call 080 111 6666 to anonymously report incidences of fraud at the FAIS Ombud

Fairness in Financial Services: Pro Bono Publico

- Take a leading role in the coordination of annual audits and quarterly review activities of external auditors and internal auditors;
- Ensure regulatory compliance and spearhead Risk Management and resolution of audit findings within the Finance Department;
- Assess, implement and maintain reporting procedures that comply with internal control requirements and good practices;
- Support month end and year end closing processes; and
- Other duties that may be assigned from time to time.

**Qualifications and Experience:**

- Newly qualified CA or equivalent, or B. Comm (Hons)/CTA (studying towards being a CA);
- Completed articles;
- 3-5 years' relevant work experience;
- A good knowledge of Generally Recognised Accounting Principles (GRAP), VAT legislation, income tax legislation and the Public Finance Management Act (PFMA); International Financial Reporting Standards (IFRS);
- A strong commitment to proactive service delivery;
- Strong interpersonal skills to engage users and colleagues at all levels in the organisation;
- Flexibility to operate as a member of a team share knowledge and assist colleagues where possible;
- Previous experience with government departments or entities either as an auditor or full time employment will be an aided advantage;
- Knowledge of Supply Chain Management and Project Management will be an added advantage.

**Call 080 111 6666 to anonymously report incidences of fraud at the FAIS Ombud**

*Fairness in Financial Services Pro Bono Publico*

**Candidate must have:**

- A high level of proficiency in computer skills (advanced Microsoft excel knowledge is required).

**Behaviours:**

- The ability to work well under pressure and to meet deadlines;
- Have a positive attitude;
- Display a strong work ethic;
- Self- motivated;
- Hardworking; and
- Most importantly is willing to learn.

Interested persons should forward their CVs to [Applications@faisombud.co.za](mailto:Applications@faisombud.co.za) by no later than **21 December 2018**. Enquiries may be directed to **Ms. Mpho Diako** at 012 762 5000.

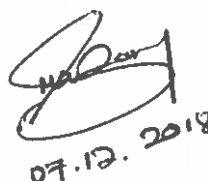
In accordance with the FAIS Ombud's Recruitment Strategy, preference will be given to candidates from designated groups.

The Recruitment and Selection Strategy allows and encourages staff referrals in instances where staff members know suitable external candidates for the advertised position.

Only shortlisted candidates will be contacted. Should you not hear from us within 30 days after the closing date, please consider your application unsuccessful.

Recommended candidates will be required to undergo a comprehensive background check, which may include security screening, psychometric testing and verification of credentials.

We reserve the right not to make an appointment.



07.12.2018

**Call 080 111 6666 to anonymously report incidences of fraud at the FAIS Ombud**

Fairness in Financial Services: Pro Bono Publico